THE STORY-SYSTEM WORKSHEET

MAKE THE GUMBO.

A Story Review Worksheet for Small Nonprofits

Good stories are already happening. This page helps you capture enough of the moment to find the truth again, without burying your team in a form.



THE STORY MOMENT IN ONE SENTENCE

YOUR SEVEN-FIELD RECIPE CARD

01 · WHO IS INVOLVED?

02 · WHAT HAPPENED?

03 · WHEN + WHERE?

04 · EXACT WORDS OR FEELING?

05 · PROOF OR MEDIA?

06 · CONSENT STATUS?

07 · WHERE DOES IT LIVE?

Capture the moment. Do not try to write the perfect story yet.

THE SIX-QUESTION REVIEW

Taste the story before you serve it.



01 · CLEAR?
Can somebody outside the moment understand it?

02 · ETHICAL?
Does using it protect dignity?

03 · CONSENT?
Is permission specific and current?

04 · CORE EMOTION?
What human truth is here?

05 · RIGHT AUDIENCE?
Who is this for, and what are we asking them to do?

06 · STILL HUMAN?
Did we keep the voice?

YOUR 30-MINUTE MONTHLY RHYTHM

10
REVIEW
New entries

10
CHOOSE + SHAPE
One story + the missing pieces

10
ASSIGN
Who + next step + when

START WITH ONE STORY

Story: _____ **Owner:** _____

Next review date: _____ **Best first use:** _____

Good systems help people care for the work without disappearing inside it.